

Columbia County 4-H Club and Committee Achievement Program

Required as part of the Club/Committee Charter Process

Completed forms are due with Club Form September 1st each year.

Recognition will be given at county-wide Awards Program.

Background

Columbia County 4-H believes in the importance of providing a positive youth development experience. Clubs and committees need to be intentional in their efforts to provide an environment for positive youth development.

- The club program provides for member involvement
- The club program is based on the interests of the members
- The club program has some fun things and some work things
- The club program plans are age-appropriate

The 4-H Club Achievement Program provides a framework to help clubs and committees deliver high quality educational programs with a wide variety of learning experiences for members. The criteria is based on:

- Guidelines for Maintaining a 4-H Club Charter/Club in Good Standing
- The Essential Elements of Positive Youth Development
- Life Skills Developed Through 4-H

Using the Club/Committee Achievement Program

Use the Club and Committee Achievement Program as a tool when you complete your Charter SMART goals and club/committee calendar for the year.

Place a check mark by the items you plan to accomplish and include them in your club/committee calendar.

Clubs and committees may create your own goals in sections 2 – 5.

Completed forms are due with Club Form in on September 1st each year.

Recognition

Green Clover Seal (16 minimum requirements in section 1) and certificate – Total 16 points – **Required** of each chartered club/committee annually

A club/committee may also earn a higher level charter seal by completing additional goals in Sections 2 – 5. One point will be awarded for each item completed.

A club/committee will remain in Good Standing and maintain their Charter by completing the sixteen (16) requirements in Section 1 by the end of the year. One point will be awarded for each item completed.

Blue Charter Seal, certificate and \$25.00 Award - Total of 35 points
(16 minimum requirements in Section 1 plus 19 from sections 2 – 5)

Gold Charter Seal, certificate and \$50.00 Award – Total of 50 points
(16 minimum requirements in Section 1 plus 34 from sections 2 – 5)

Columbia County 4-H Club Achievement Program

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- The club program provides for member involvement
- The club program is based on the interests of the members
- The club program has some fun things and some work things
- The club program plans are age-appropriate

The 4-H Club Achievement Program provides a framework to help clubs and committees deliver high quality educational programs with a wide variety of learning experiences for members. The criteria is based on:

- The Essential Elements of Positive Youth Development
- Life Skills Developed Through 4-H
- Youth Adult Partnerships



Belonging: youth need to acquire social, sharing, and communication skills. They need to feel like they are safe, welcomed, and invited. They need to build positive relationships with adults and other youth.

Mastery: youth need to learn life skills and to be engaged in experiential and challenging learning.

Independence: youth need to learn things about self-discipline, decision-making and how to make choices, and to explore possibilities for their future.

Generosity: youth need to learn empathy, concern for others, and the values of community service and volunteering. 4-H is known for young people who contribute, no matter what age.



4-H Life Skill Development

Life skills are a basic foundation that prepare youth for success in life. The goal is that every youth possess the necessary life skills to succeed and lead a productive life.

HEAD: Knowledge, Reasoning and Creativity Competencies

Thinking: Using one's mind to form ideas and make decisions; to imaging, to examine carefully in the mind, to consider.

Managing: using resources to accomplish a purpose.

HEART: Personal/Social Competencies

Relating: establishing a mutual or reciprocal connection between two people that is wholesome and meaningful to both.

Caring: showing understanding, kindness, concern and affection for others.

HANDS: Vocational/Citizenship Competencies

Giving: Providing, supplying or causing to happen (social responsibility)

Working: Accomplishing something or earning pay to support oneself through physical or mental effort.

HEALTH: Health/Physical Competencies

Living: Acting or behaving; the manner or style of daily life.

Being: living one's live; pursuing one's basic nature; involved in personal development.

Thinking

Learning to learn
Decision-making
Problem solving
Critical Thinking
Service Learning

Managing

Goal Setting
Planning/organizing
Wise Use of resources
Keeping Records

Relating

Communications
Cooperation
Social Skills
Conflict Resolution
Accepting differences

Caring

Concern for others
Empathy
Sharing
Nurturing relationships

Giving

Community Service-volunteering
Leadership
Responsible
Contribution to group

Working

Marketable/useful skills
Teamwork
Self-motivation

Living

Healthy life-style choices
Stress Management
Disease Prevention
Personal Safety

Being

Self Esteem
Self-Responsibility
Character
Managing feelings
Self-Discipline

Planned	Section 1: Minimum Requirements	Completed
<input type="checkbox"/>	1. Club/committee made progress on Charter Goals during the year.	<input type="checkbox"/>
<input type="checkbox"/>	2. Have at least five (5) members consisting of three (3) families.	<input type="checkbox"/>
<input type="checkbox"/>	3. Approved adult leadership who has completed the UW-Extension Volunteer in Preparation (VIP) Youth Protection Process.	<input type="checkbox"/>
<input type="checkbox"/>	4. One or more leader(s) attended the Annual Volunteer Leader Team Training.	<input type="checkbox"/>
<input type="checkbox"/>	5. Meets on a continuing basis.	<input type="checkbox"/>
<input type="checkbox"/>	6. Open to any youth eligible for 4-H membership regardless of race, color, creed, religion, sex, national origin, disability, ancestry, sexual orientation, pregnancy and marital or parental status.	<input type="checkbox"/>
<input type="checkbox"/>	7. Mastery: Educational plan involving business, community service, education and recreation, socialization, which meets the purposes of the 4-H program.	<input type="checkbox"/>
<input type="checkbox"/>	8. Generosity: Youth have opportunities to contribute through community service.	<input type="checkbox"/>
<input type="checkbox"/>	9. Independence: Youth involvement in leadership and decision-making.	<input type="checkbox"/>
<input type="checkbox"/>	10. Belonging: Youth and adults create a welcoming environment for all members and families.	<input type="checkbox"/>
<input type="checkbox"/>	11. Club/committee families fulfill their shift in the Eat Stand. (Chartered committees - optional)	<input type="checkbox"/>
<input type="checkbox"/>	12. Club/committee representative attended a minimum of four (4) Leader's Council Meetings.	<input type="checkbox"/>
<input type="checkbox"/>	13. Club/committee develops a club calendar of events.	<input type="checkbox"/>
<input type="checkbox"/>	14. Club/committee elects officers.	<input type="checkbox"/>
<input type="checkbox"/>	15. Club/committee completed the financial audit and turns in Charter paperwork.	<input type="checkbox"/>
<input type="checkbox"/>	16. Includes the 4-H pledge at meetings and gatherings.	<input type="checkbox"/>
Planned	Section 2: Club/Committee Membership	Completed
<input type="checkbox"/>	17. Club holds a minimum of ten (10) business and/or non-business meetings. Head Mastery	<input type="checkbox"/>
<input type="checkbox"/>	18. Club members attend at least 70% of club/committee/committee meetings. Heart Hands Mastery	<input type="checkbox"/>
<input type="checkbox"/>	19. Club/committee enrollment is the same or increased from last year. Heart Head Belonging	<input type="checkbox"/>
<input type="checkbox"/>	20. Club/committee offers an Open House/Recruitment Event. Heart Belonging	<input type="checkbox"/>
<input type="checkbox"/>	21. Club provides New Family/Member Enrollment or Orientation Meeting. Heart Belonging	<input type="checkbox"/>
<input type="checkbox"/>	22. Club/committee officers attend County Officer Training Meeting or are trained by the Club/committee/committee. Head Heart Mastery	<input type="checkbox"/>

Planned		Completed
<input type="checkbox"/>	23. Club/committee holds organizational and planning meeting with officers. Head Heart Hands Mastery	<input type="checkbox"/>
<input type="checkbox"/>	24. Club/committee officers are primarily responsible for conducting the meetings. Head Heart Hands Mastery	<input type="checkbox"/>
<input type="checkbox"/>	25. Club/committee greets and introduces all guests at 4-H meetings. Heart Belonging	<input type="checkbox"/>
<input type="checkbox"/>	26. Club/committee makes personal contact with first year members during the first three (3) months of the program year. Heart Belonging	<input type="checkbox"/>
<input type="checkbox"/>	27. Club/committee delivers at least two (2) newsletters or other communications for members during the 4-H year. Heart Belonging	<input type="checkbox"/>
<input type="checkbox"/>	28. 50% of total members (Cloverbud included) complete a record book. Head Mastery	<input type="checkbox"/>
<input type="checkbox"/>	29. Club/committee officers complete officer record books. Head Mastery	<input type="checkbox"/>
<input type="checkbox"/>	30. Other: Please describe: _____	<input type="checkbox"/>
Planned	Section 3: Club/Committee Program	Completed
<input type="checkbox"/>	31. Club activities planned and dated on calendar well in advance and copies provided to each family. Head Heart Belonging	<input type="checkbox"/>
<input type="checkbox"/>	32. Club/committee members serve on each committee. Head Heart Hands Health Belonging Mastery Independence Generosity	<input type="checkbox"/>
<input type="checkbox"/>	33. Club/committee members (at least 80%) participate in a communication activity: demonstration, EXPO, speech, illustrated talk, Communication Arts, at a meeting. Heart Mastery Independence	<input type="checkbox"/>
<input type="checkbox"/>	34. Club members participate in a drama or musical presentation at a meeting. Head Heart Hands Belonging Mastery Independence	<input type="checkbox"/>
<input type="checkbox"/>	35. Club/committee plans and conducts a: • Health program or activity Head Health Mastery	<input type="checkbox"/>
<input type="checkbox"/>	36. Club/committee plans and conducts a: • Safety program or activity Head Health Mastery	<input type="checkbox"/>
<input type="checkbox"/>	37. Club/committee plans and conducts a: • Conservation program or activity Head Mastery	<input type="checkbox"/>
<input type="checkbox"/>	38. Club holds a Family Night or Activity (<i>for 4-H members—for community?</i>) Head Heart Hands Belonging Mastery Generosity	<input type="checkbox"/>
<input type="checkbox"/>	39. Club/committee takes part in a dairy promotion activity. Head Heart Hands Health Mastery Generosity	<input type="checkbox"/>
<input type="checkbox"/>	40. Club/committee promotes 4-H in local area (window display, parade, etc. in local area) Head Heart Hands Belonging Mastery Independence	<input type="checkbox"/>
<input type="checkbox"/>	41. Club/committee plans and conducts tour, fair, or trip for members or families. Head Heart Hands Health Mastery Generosity	<input type="checkbox"/>

Planned		Completed
<input type="checkbox"/>	42. Meetings have a recreation, business, and educational program component. Head Heart Hands Belonging Mastery Independence	<input type="checkbox"/>
<input type="checkbox"/>	43. Club/committee publishes at least seven (7) articles relating to 4-H activities (Newspaper, Rolling in Clover) Heart Hands Belonging	<input type="checkbox"/>
<input type="checkbox"/>	44. Club/committee posts on social media outlets (Facebook, Twitter, Website, etc.) Heart Hands Belonging	<input type="checkbox"/>
<input type="checkbox"/>	45. Club/committee plans and carries out a fundraising activity. Head Hands Mastery Belonging Independence	<input type="checkbox"/>
<input type="checkbox"/>	46. Club/committee conducts community service project that helps the community. Head Heart Hands Health Belonging Mastery Independence Generosity	<input type="checkbox"/>
<input type="checkbox"/>	47. Club/committee hosts a joint social activity between one or more clubs or committees. Heart Hands Belonging	<input type="checkbox"/>
<input type="checkbox"/>	48. Club/committee provides an outside resource speaker at one or more meetings. Head Mastery	<input type="checkbox"/>
<input type="checkbox"/>	49. Club/committee/committee partners with another organization. What did you do? _____	<input type="checkbox"/>
<input type="checkbox"/>	50. Club/committee develops a healthy living goal and accomplishes it during the year. Health Mastery	<input type="checkbox"/>
<input type="checkbox"/>	51. Club/committee provides Cloverbud Activities. Head Heart Belonging Mastery	<input type="checkbox"/>
<input type="checkbox"/>	52. Other: Please Describe: _____	<input type="checkbox"/>
Section 4: Club/Committee Leadership		
<input type="checkbox"/>	53. Club/committee members are involved in making decisions. Head Heart Belonging Mastery	<input type="checkbox"/>
<input type="checkbox"/>	54. Club/committee/committee members take on leadership at the county or state level. Please Describe: _____ Head Heart Belonging Mastery	<input type="checkbox"/>
<input type="checkbox"/>	55. Club/committee/committee youth leaders help plan and conduct an activity or event. Please Describe: _____ Head Hands Belonging Mastery Independence	<input type="checkbox"/>
<input type="checkbox"/>	56. Club/committee/committee youth project leaders (at least 80%) help with or conduct at least (2) project meetings. Head Hands Belonging Mastery Independence	<input type="checkbox"/>
<input type="checkbox"/>	57. Club/committee/committee project leaders (at least 80%) conduct at least two (2) project meetings. Head Hands Belonging Mastery	<input type="checkbox"/>
<input type="checkbox"/>	58. Other: Please Describe: _____	<input type="checkbox"/>

Planned	Section 5: Community 4-H Organization Goals	Completed
<input type="checkbox"/>	59. Members promote National 4-H Week (4-H Radio Promotion or Other Promotion). Head Heart Mastery	<input type="checkbox"/>
<input type="checkbox"/>	60. Members attend / assist with a County-wide Committee (Horse, Dog, Cottontails, Clothing, Judging Team or other) Head Heart Hands Belonging Mastery Independence	<input type="checkbox"/>
<input type="checkbox"/>	61. Member/s selected as a Columbia County 4-H Ambassador. Head Hands Belonging Mastery Independence	<input type="checkbox"/>
<input type="checkbox"/>	62. Member/s participate in Member Evaluation (ME) Process. Head Mastery Independence	<input type="checkbox"/>
<input type="checkbox"/>	63. Member/s participate in Leader's Association meeting. Head Heart Belonging Mastery	<input type="checkbox"/>
<input type="checkbox"/>	64. At least 50% of members exhibit, participate, or represent 4-H at a county or district fair or 4-H or community event. Head Heart Belonging Mastery	<input type="checkbox"/>
<input type="checkbox"/>	65. Members plan and conduct activity, event or workshop outside their own 4-H Club/committee/committee. Head Heart Hands Belonging Mastery Independence	<input type="checkbox"/>
<input type="checkbox"/>	66. Other: Please Describe: _____	<input type="checkbox"/>
67.	Identify specific life skills that: <ul style="list-style-type: none"> • Club/committee adults worked to develop? _____ Examples: • Members learned/developed? _____ Examples: • Members applied? _____ Examples: 	<input type="checkbox"/>

Green Clover Seal

Blue Seal (#1-16 + 19 items)

Gold Seal (#1-16 + 34 items)

I have reviewed this report of the _____ 4-H Club and believe it to be correct.

Dated: _____ Secretary

Dated: _____ President

Dated: _____ Organizational Unit Volunteer

Dated: _____ County 4-H YDP Staff